



Fact Sheet

## ePrescribing in Best Practice Modifying eScripts

### Cancelling eScripts

Electronic prescriptions can be cancelled or resent if required. Both of these actions can be done from the Past Prescriptions Tab in a patient record. To cancel an eScript:

- 1. Navigate to the past prescriptions tab of the patient's record and find the prescription in question
- 2. Right click on the script and select the option to cancel eScript

Represcribe	View	Delete	Regrint		
Search by drug:	· · · · ·			Include deleted	
Script date	Script item			Dose	Doctor
14/04/2020 14/04/2020 14/04/2020 14/04/2020 14/04/2020 2020	Elocon 0.1% Lotion Rixotide 250 CFC-Free 250mcg Inhaler Metformin 1.000mg Tablet Paroxetine 20mg Tablet Amoxicilin 250mg Capsule			Apply Twice a day p.r.n. 2 puffs Four times a day wit 1 Three times a day 1 Three times a day	Dr F. Findacure Dr F. Findacure Dr F. Findacure Dr F. Findacure Dr F. Findacure
1	Oroxine 0.1mg Ta	ablet		the morning	Dr F. Findacure
Select <b>Cancel</b> eScript	Skyrizi 75mg Solu amal SR 200 20 collin 250mg 0.1% Lotic con 0.1% Lotic Flixotide 250 CFC Flixotide 250 CFC	tion Rep 00m Vie Cat Cat on Rep 00 -Fre 250mcg	w mcel eScript print token en visit nhaler	aily aily hree times a day by Twice a day p.r.n. by Twice a day p.r.n. uffs Four times a day wit 2 puffs Four times a day wit	Dr F. Findacure Dr F. Findacure Dr F. Findacure Dr F. Findacure Dr F. Findacure Dr F. Findacure Dr F. Findacure
20 //04/2020 15/04/2020 15/04/2020 15/04/2020 15/04/2020 15/04/2020 15/04/2020 16/04/2020	Levodopa/Carbid Levodopa/Carbid Fosamax Once W Fosamax Once W Metformin 1,000m Metformin 1,000m Rulide 300mg Tal Rulide 300mg Tal Elocon 0.1% Lotic	lopa 200mg;50 lopa 200mg;50 /eekly 70mg Ta /eekly 70mg Ta ig Tablet ig Tablet blet blet	mg Tablet, modi mg Tablet, modi iblet iblet	f 1 Daily 1 Daily 1 Once a week 1 Once a week 1 Daily 1 Daily 1 Daily Apply Twice a day p.r.n.	Dr F. Findacure Dr F. Findacure
16/04/2020 16/04/2020 16/04/2020	Ozmep 20mg Tab Ozmep 20mg Tab	slet slet		1 Daily 1 Daily	Dr F. Findacure Dr F. Findacure

3. The eScript will be removed from the prescription exchange service, meaning it cannot be dispensed

Note: The cancellation must be performed by the original prescriber

**Note:** The patient will not receive a notification that the tokens been cancelled but see a message informing them of the script has been cancelled when clicking on the link

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# Fact Sheet

### Resending an eScript

eScripts can be resent to a patient, for example if required due to the original token being deleted. To resend an eScript:

- 1. Navigate to the past prescriptions tab in the patient record
- 2. Right click the script and select Resend token

Represcribe	View De	lete Reprint		
Search by dr	ug:	~ [	Include deleted	
Script date	Script item		Dose	Doctor
30/04/2020	Oroxine 0.1mg Tablet		In the morning	Dr F. Findacure
30/04/2020	Amlodipine 5mg Tablet		1 Daily	Dr F. Findacure
30/04/2020	Ozmep 20mg Tablet		1 Daily	Dr F. Findacure
30/04/2020	Ventolin CFC-Free 100m	cg/dose inhaler	1-2 puffs Every 4 hours p.r.n.	Dr F. Findacure
01/05/	0	1		Dr.F. Findacure
01/05/	Keprescribe		Apply Twice a day prn.	Dr F. Findacure
01/05/	View		1 Once a week	Dr F. Findacure
01/05/	Cancel eScript	g/dose inhaler	1-2 puffs Every 4 hours p.r.n.	Dr F. Findacure
01/0	Perend tokan	Dincg Inhaler	2 puffs Four times a day wit	Dr F. Findacure
01/0	nesend token		1 Daily	Dr F. Findacure
01/05/	Open visit		1 Daily	Dr F. Findacure
01/05/2020	Paroxetine 20mg Tablet	-	1 Three times a day	Dr F. Findacure
01/05/2020	Ozmep 20mg Tablet		1 Daily	Dr F. Findacure
01/05/2020	Zopiclone 7.5mg Tablet		1 Before bed	Dr F. Findacure
01/05/2020	Symbicort Rapihaler 100	//3 100mcg:3mcg Rapih	2 In the morning	Dr F. Findacure
05/05/2020	Atenolol 50mg Tablet		1 Daily	Dr F. Findacure
05/05/2020	Metformin 1,000mg Tab	let		Dr F. Findacure
06/05/2020	Amlodipine 5mg Tablet		1 Daily	Dr F. Findacure
06/05/2020	Atenolol 50mg Tablet		1 Daily	Dr F. Findacure

3. If required you can change the delivery method of the token by entering an alternative mobile phone number or email, or you can print a paper copy of the token

🗶 Resend token	×
SMS () 🗸 🗸	
Enter the email address to send the token to:	
@gmail.com	
Enter the number to send the token to:	
Print token Send Can	cel

4. Click send to reissue the eScript via the chosen delivery mechanism

**Note:** Resending an eScript will automatically cancel the original issue, meaning that the prescription cannot be dispensed twice

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