# Transition of the Australian General Practice Training Program

## Services Australia - Registration for support payments

## Information for Practices, Supervisors and Registrars

## It's time to register for Training Support Payments!

## Key Messages

- [Information for PRACTICES](#)

- [Information for SUPERVISORS](#)

- [Information for REGISTRARS](#)

## *Note:*

- *Services Australia's payment system identifies the Australian General Practice Training (AGPT) program as "the General Practice Training Program (GPTP)".  All participating practices, supervisors and registrars should note the AGPT program is the same as the GPTP on the Services Australia's payment system.*
- *All participating practices, supervisors and registrars will need to come back to enter their banking details on the payment system from December 2022.*

## Background

As part of the transition of the AGPT program, training support payments will be paid through a Services Australia payment system. The new support payments will commence from semester 1 2023. The new support payments will be available to accredited training practices, supervisors and registrars.

For more information on the program please see: [National Consistent Payments Framework | Australian Government Department of Health and Aged Care](#)

## Practices: What Do You Need To Do?

For **accredited practices** to receive support payments through the new payment system you will need to:

1. Register for an Individual PRODA account **and Organisation PRODA account**.

2. Register on the **Organisation Register**.

3. Enter your **banking details on the Organisation Register from December 2022** so that payments can be made to you through the payment system from early 2023. We will let you know when you are able to supply banking details and provide you with support material.

### Things you need to know

- **You need to have the above registration steps in place to get training payments from semester 1 in 2023.**

- Please see schedule for registering below. However, if you have missed your week, you can still register and you don't need to wait until your week to register if you are ready to set up now.

- If you have practices in multiple states you can register all at the same time.

- Even if you already have a PRODA account set up, you will still need to register the **Organisation Register** for this program

- If you will be receiving supervisor payments, your supervisors do not need to be registered in the Organisation Register.

- If you would like your College (RAGCP or ACCRM) to pay your supervisor directly, your supervisors will need to have an individual PRODA account linked to HPOS. More information for Supervisors is listed below.

| What do I need to do? | Where can I get information to help? | When can I do this? | Who can I contact for additional support? |
|---|---|---|---|
| 1. Register for an Individual PRODA account and Organisation PRODA account | Website Overview: <br><br> PRODA (Provider Digital Access) - Services Australia <br><br><br> Health Professional Education Resources: <br><br> Getting started with PRODA - PRODAM01 (servicesaustralia.gov.au) <br><br> PRODAM03 - How to register for an individual account (servicesaustralia.gov.au) | You may already have both of these accounts for other Government Programs. <br><br> If not, please register for both at your earliest convenience. | You can contact PRODA Support on: <br> **Tel: 1800 700 199** <br> **(8am to 5pm AEST)** <br><br><br> **Email**: <br> **proda@ servicesaustralia.gov.au** |

| | PRODAM04 - How to register an organisation (servicesaustralia.gov.au) | | |
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| 2. Register the Practice on the Organisation Register | The Organisation Register is a new system. You can find everything you need to know, including training modules and support material, here:<br><br>How to access HPOS for the Organisation Register:<br><br>https://hpe.servicesaustralia.gov.au/MODULES/ORGREG/ORGREGM01/index.html<br><br>HPOS - Organisation Register - Health Professional Education Resources (servicesaustralia.gov.au)<br><br>To access support payments for GP Training, you are not required to provide accreditation details or link providers to your record. | There is a staged registration process to ensure that Services Australia can provide additional support to you if needed. **The schedule is provided below.**<br><br>**You will also be required to enter your banking details to your Organisation Site record from December 2022 so that payments can be made to you through the payment system from early 2023.**<br><br>**We will let you know when this is available and provide you with support material.** | You can contact Services Australia for GP Training and Organisation Register support on:<br><br>**Tel: 1800 222 032**<br><br>**Email:**<br><br>**ORGANISATION.REGISTER@ servicesaustralia.gov.au** |

| Accredited Practices: Staged Registration Schedule | |
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| **3 – 9 October 2022**<br>**Commenced** | Western Australia (WA) |
| **10 – 16 October 2022**<br>**Commenced** | South East Queensland (GPTQ) |
| **17 – 23 October 2022**<br>**Commenced** | Tasmania and Eastern Victoria (EVGPT) |
| **24 – 30 October 2022**<br>**Commenced** | Western Victoria (MCCC) |
| **31 October – 7 November 2022** | North Queensland (JCU) |
| **7 – 13 November 2022** | Northern Territory and South Australia |
| **14 – 20 November 2022** | West New South Wales |

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| **21 – 27 November 2022** | North East New South Wales |
| **28 November – 4 December 2022** | South East New South Wales |
| **From 5 December 2022** | Any remaining practices who have not set up on the Organisation Register and Aboriginal Medical Services |

## Supervisors: What Do You Need To Do?

For **supervisors** to receive support payments through the new payment system you will need to:

- Talk to your practice to work out how payments will be made to you.
- If payments are being made to the practice and then paid to you, <u>there is no action required from you</u>.
- <u>If payments are to be made directly to you, you will need to follow the steps in the table below.</u>
- Enter your **banking details in HPOS from December 2022** so that payments can be made to you through the payment system from early 2023. We will let you know when you are able to supply banking details and provide you with support material.

| What do I need to do? | Where can I get information to help? | When can I do this? | Who can I contact for additional support? |
|---|---|---|---|
| 1. Register for an Individual PRODA account | Website Overview: <br> PRODA (Provider Digital Access) - Services Australia <br> Health Professional Education Resources: <br> Getting started with PRODA - PRODAM01 (servicesaustralia.gov.au) <br> PRODAM03 - How to register for an individual account (servicesaustralia.gov.au) | You may already have this account for other Government Programs. <br> If not, please register at your earliest convenience. | You can contact PRODA Support on: <br> **1800 700 199** <br> **(8am to 5pm AEST)** or <br><br> **Email**: <br> **proda@ servicesaustralia.gov.au** |
| 2. Access HPOS as an Individual | Website Overview: <br> How to set up HPOS access as an individual - HPOS - Services Australia <br> Link your healthcare identifiers to access HPOS functions - HPOS - Services Australia <br> Health Professional Education Resources: <br> How to set up HPOS access as an individual - HPOSM04 (servicesaustralia.gov.au) | You may already have this access. If not, please set it up at your earliest convenience. <br> **You will also be required to enter your banking details from December 2022 for GPTP so that payments can be made to you through the payment system from early 2023**. | You can contact HPOS on: <br> **132 150** <br> (Option 6 - electronic claiming or Health Professional Online Services (HPOS) Monday to Friday, 8 am to 5 pm AWST. |

| | | We will let you know when this is available and provide you with support material. | |
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## Registrars: What Do You Need To Do?

For **Registrars** to receive support payments through the new payment system you will need to:

- Register for an Individual PRODA account.

- Access HPOS (Health Professional Online Services) as an Individual.

- Enter your **banking details in HPOS from December 2022** so that payments can be made to you through the payment system from early 2023. We will let you know when you are able to supply banking details and provide you with support material.

| What do I need to do? | Where can I get information to help? | When can I do this? | Who can I contact for additional support? |
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| 1. Register for an Individual PRODA account | Website Overview:<br>PRODA (Provider Digital Access) - Services Australia<br>Health Professional Education Resources:<br>Getting started with PRODA - PRODAM01 (servicesaustralia.gov.au)<br>PRODAM03 - How to register for an individual account (servicesaustralia.gov.au) | You may already have this account for other Government Programs.<br>If not, please register at your earliest convenience. | You can contact PRODA Support on:<br>**1800 700 199**<br>**(8am to 5pm AEST)** or<br><br>**Email**:<br>**proda@ servicesaustralia.gov.au** |
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## Contact:

Direct any other questions you have about the Service Australia payment system to the Department of Health and Aged Care at:

[AGPTTransition@health.gov.au](mailto:AGPTTransition@health.gov.au)