



Recommended resources for general practice accreditation and practice management

Resource	Website links
Australian Commission on Safety and Quality in Health Care - Supporting quality practice <ul style="list-style-type: none">• Medication safety• Ensuring Correct Patient, Correct Site, Correct Procedure• Patient fact sheets	www.safetyandquality.gov.au/
Australian Government, Department of Health <ul style="list-style-type: none">• A to Z of publications, programs/initiatives and campaigns	www.health.gov.au/internet/main/publishing.nsf/content/a-z
Australian Government, Fair Work Ombudsman <ul style="list-style-type: none">• Awards and agreements• Employee benefits• Ending employment• Help for small business, visa holders etc• Leave entitlements• Pay calculator• Returning from maternity leave	www.fairwork.gov.au/
Australian Human Rights Commission <ul style="list-style-type: none">• A brief guide to the Disability Discrimination Act• Access to Health Services for People with Disabilities	www.humanrights.gov.au/our-work/disability-rights/guides/brief-guide-disability-discrimination-act
Australian Indigenous Health <i>InfoNet</i> <ul style="list-style-type: none">• Health promotion resources• Health practice resources• Health services map• Courses and training	www.healthinonet.ecu.edu.au
Emergency response planning tool	www.racgp.org.au/your-practice/business/tools/disaster/erpt/

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Resource	Website links
<p>Government of Western Australia, Department of Health – For health professionals</p> <ul style="list-style-type: none"> • Data and statistics • Disaster management • End of life • Infectious diseases • Mental health • Referrals • Safety and quality • Statutory medical notifications • Health promotion 	<p>http://ww2.health.wa.gov.au/Health-for/Health-professionals</p>
<p>Government of Western Australia, Department of Health – Policy frameworks</p> <ul style="list-style-type: none"> • Management of Occupational Exposure to Blood and Body Fluids in the Healthcare Setting 	<p>www.health.wa.gov.au/circularsnew/index.cfm</p>
<p>Government of Western Australia, Department of Mines, Industry Regulation and Safety</p> <ul style="list-style-type: none"> • Globally harmonised system (GHS) of classifying and labelling of chemicals - What you need to know • Hazardous substances FAQs • Forms for hazardous substances registers and risk assessments 	<p>www.commerce.wa.gov.au/worksafe/hazardous-substances</p>
<p>Immunise Australia Program</p> <ul style="list-style-type: none"> • National Vaccine Storage Guidelines, Strive for 5 • Managing adverse events • Handling vaccines 	<p>www.immunise.health.gov.au/internet/immunise/publishing.nsf/Content/Home</p>
<p>Institute for Healthcare Improvement</p> <ul style="list-style-type: none"> • Quality Improvement using the Model for Improvement 	<p>www.ihl.org/resources/Pages/HowtoImprove/default.aspx</p>
<p>International Organization for Standardization (ISO)</p> <ul style="list-style-type: none"> • Risk management -- Principles and guidelines • Medical devices 	<p>www.iso.org/home.html</p>
<p>Medicines and Poisons Regulations Branch</p> <ul style="list-style-type: none"> • Schedule 8 Medicines, including storage of • Drugs of dependence • Licenses and permits • Cannabis-based products 	<p>http://ww2.health.wa.gov.au/Articles/N_R/Pharmaceutical-Services-Branch</p>
<p>NPS MedicineWise</p> <ul style="list-style-type: none"> • Consumer info • Medical Info • Clinical topics • MedicineInsight 	<p>www.nps.org.au/</p>
<p>Office of the Australian Information Commissioner</p> <ul style="list-style-type: none"> • The Australian Privacy Principles • APP Guidelines • Health and Digital Health • Business Resources 	<p>www.oaic.gov.au/</p>

Resource	Website links
<ul style="list-style-type: none"> • Privacy in the Private Health Sector • Guide to mandatory data breach notification in the My Health Record system 	
Practice Assist <ul style="list-style-type: none"> • Policy and Procedure Practice Manual • Front Desk Triage Poster • Template Business Plan • Resource Library 	www.practiceassist.com.au/The-Tool-Kit/General-Practice-Accreditation
RACGP Business and practice resources <ul style="list-style-type: none"> • MBS fee summary • Employer guide • Employee guide • Safety and privacy • Practice design and architecture • Public health and natural disasters • General practice management toolkit 	www.racgp.org.au/your-practice/business/
RACGP Clinical Guidelines <ul style="list-style-type: none"> • Medical care for older persons in residential aged care facilities (Silver Book) • Putting prevention into practice (Green Book) • Abuse and violence: Working with our patients in general practice (White Book) • Smoking, nutrition, alcohol, physical activity (SNAP) • Prescribing drugs of dependence • Managing pandemic influenza in general practice 	www.racgp.org.au/your-practice/guidelines/
RACGP eHealth <ul style="list-style-type: none"> • eHealth Practice Incentives Program incentive • Digital business kit • Telehealth • Protecting your practice information • Managing your practice data • Electronic health resources 	www.racgp.org.au/your-practice/ehealth/
RACGP Keeping the doctor alive	www.racgp.org.au/your-practice/business/tools/support/keeping-the-doctor-alive/
RACGP Practice Standards for General Practices <ul style="list-style-type: none"> • Fourth edition • Fifth edition • Patient Feedback • Fact Sheets • Interpretive guide to the standards for Aboriginal and Torres Strait Islander health services (4th ed) • Computer and information security standards • Infection prevention and control standards 	www.racgp.org.au/your-practice/standards/
Safe Work Australia <ul style="list-style-type: none"> • Model Code of Practice: Preparation of safety data sheets for hazardous chemicals 	www.safeworkaustralia.gov.au/doc/model-code-practice-preparation-safety-data-sheets-hazardous-chemicals

Resource	Website links
Triage Guide for General Practice	www.triageguide.com.au/
Western Australian Immunisation Schedule	http://healthywa.wa.gov.au/Articles/A_E/Childhood-immunisation-schedule
World Health Organisation (WHO) <ul style="list-style-type: none">• How to Hand Rub – Poster• Five moments for Hand Hygiene	www.who.int/en/