

Practice Incentives Program (PIP)

Teaching Payment

The Practice Incentives Program (PIP) Teaching Payment encourages general practices to provide teaching sessions to undergraduate and graduate medical students who are preparing to enter the Australian medical profession.

Providing quality teaching is important to make sure future general practitioners (GPs):

- are appropriately trained
- have experience working in a general practice.

Practice eligibility

To be eligible for the PIP Teaching Payment, a practice must:

- be registered for the PIP
- meet general eligibility requirements for PIP
- provide eligible teaching sessions

Practices should contact their nearest university medical school for information about teaching medical students.

The university must also complete and sign the university certification section of the [PIP Teaching Payment claim form](#) before the student attends the teaching session at the practice.

Eligible teaching sessions

GPs are expected to have normal consultations when the student is present.

To be eligible, a teaching session must be:

- provided to a student enrolled at an Australian university who's completing an undergraduate or graduate medical course accredited by the Australian Medical Council
- provided to a student enrolled in a course at an Australian-based campus, aimed at preparing the student for the Australian medical profession
- part of the student's core curriculum
- given by a GP registered in PIP at a main or additional practice location
- given by a GP responsible for the session, including sessions outside the practice, such as home visits and consultations in hospitals or aged care facilities
- a minimum of 3 hours in length.

Practices are eligible for the payment even if they're receiving teaching payments from the state government. Practices may be eligible for the payment if they receive payments or support from third parties funded by the government, however these will be considered on a case-by-case basis.

Ineligible teaching sessions

Teaching sessions are not payable:

- for registrars and junior doctors, nursing, allied health or pharmacy students
- if the supervising GP is paid for teaching activities through other Australian Government funded teaching programs, such as the John Flynn Placement Program
- if the practice has closed or withdrawn by the point in time date for the payment quarter in which the teaching session was claimed.

Payments and requirements

The PIP Teaching Payment compensates eligible practices for the reduced number of consultations performed by a GP due to the presence of a student.

Payments are made each quarter after the teaching claims have been submitted and processed.

Under the PIP Teaching Payment, eligible practices:

- will receive \$200 for each 3-hour teaching session
- can claim a maximum of two teaching sessions per GP, per day
- can only claim \$200 for each session, regardless of how many students are in a teaching session
- will have a rural loading added to the payment if the practice is in a rural or remote area.

Obligations of the practice

To receive the PIP Teaching Payment, practices must:

- keep documentary evidence of the teaching sessions provided to medical students
- provide information to the Department of Health for the ongoing audit process to verify that the practice has met eligibility requirements
- make sure information is correct
- advise the Department of Health in writing of any changes to practice arrangements at least 7 days before the relevant point in time date

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- nominate an authorised contact person who can confirm, on the practice's behalf, any changes for PIP claims and payments
- retain a copy of the teaching payment claims, including those submitted via HPOS, for 6 years.

PIP Teaching Payment claim forms

Each PIP Teaching Payment claim form must have:

- details of the university, including the university name and full name and signature of a university staff member, completed before the student starts the placement
- the student's name, student ID number, the date of the session, the number of sessions and the signature of the student
- the signature of the GP who supervised each teaching session
- details of the practice providing the teaching sessions, signed by the practice's owner or authorised contact person after the teaching sessions have taken place.

After the teaching session, please ensure:

- the student and the GP sign the student attendance section of the claim form
- a copy of the completed claim form is sent to the university for their records.

Please note: incorrect or incomplete claim forms won't be processed.

Claiming the PIP Teaching Payment

Practices can claim the PIP Teaching Payment:

- online via HPOS
- by completing and submitting the PIP Teaching Payment claim form.

Further information

To find out more about the Practice Incentives Program (PIP) Teaching Payment, visit the Services Australia website, call 1800 222 032 or email pip@servicesaustralia.gov.au