



My Practice Data Report User Guide
April 2024

Primary Care Reporting Portal

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Introduction

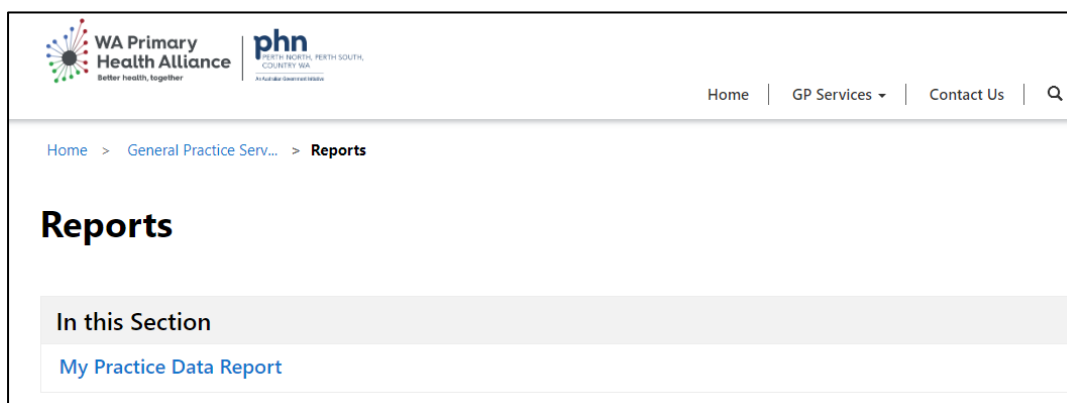
The practice reports prepared by WA Primary Health Alliance (WAPHA) are now available via our **Primary Care Reporting Portal**. Additional pages will become available identifying further data classifications to assist you in your quality improvement initiatives.

Primary Care Reporting Portal Reports Landing Page

To access reports, you can select the short cut button from General Practice Services landing page, or alternatively access by clicking the arrow next to **'GP Services'** on the navigation bar and selecting **'Reports'**.

The page will load and display a list of the reports available to you. Select **'My Practice Data Report'**.

***Note:** This page will contain multiple reports in the future.*



To access the reports, you will need to Authenticate with **Power BI** which is the Microsoft tool WAPHA uses to create and share the reports. Click **Sign In** when prompted and select the email account for the practice.

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A contents page of the **My Practice Data Report** will be displayed.

My Practice Data Report
- a tailored report for quality care

Contents

- Overview & Data Sources
- Glossary
- User Guide
- 10 QIMs

Questions and feedback?
Please contact Practice Assist with any queries regarding this report
Phone: 1800 2277 478
Email: practiceassist@wapha.org.au

Hint: To zoom in or out within Power BI, hold 'Ctrl' and either scroll up or down with your mouse or use the + or - on your keyboard.

Overview & Data Sources

This section gives an overview of the report and explains the data sources as well as the frequency of refreshes.

From the Contents of the report, click on **Overview and Data Sources** to access.

Overview & Data Sources

1. Introduction
My Practice Data Report provides you with the information about your practice needed to:

- Enable more functional informed decisions about care
- Support data driven QI
- Improve health outcomes

What's in the report?
This confidential report includes:

- Practice, and regional level 10 QIMs data so you can see your care patterns, in relations to your peers
- In a future release, this report will include personalized data, about your own patients to support you in improving care for your patients, and to better manage Quality Improvement (QI) and Preventive Health. Actionable insights that assist practice staff to target:
 - Cancer screening
 - Immunisation
 - Health assessments
 - Chronic disease management
 - Health promotion and prevention
 - High risk patients for adverse health outcomes and hospitalisation
 - Lifestyle risks
 - Digital Health
- Information about data quality

2. Data Sources
Most of the metrics in this report have been summarised from the de-identified General Practice data extracted via Primary Sense. Primary Sense is a Primary Health Network (PHN) owned and operated population health management, clinical decision support and data extraction tool. It has been built on the premise of security and safeguarding health information. It uses the highest level of data security available and stringent security policies and practices to extract, analyse and manage de-identified general practice data. Overdue immunisations information is derived from the Australian Immunisation Register.

Data refresh frequency
We update the data in these reports every quarter. All the metrics reading General Practice data from Primary Sense will therefore be updated on a quarterly basis.

The **Home** icon takes you back to the contents page for **My Practice Data Report**.

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Glossary

The **Glossary** provides definitions of terms and measures used which can be sorted by the **Field**.

From the Contents of the report, click on **Glossary** to access.

Field	Description
QIM 1	Proportion of active patients with diabetes with a current HbA1c result recorded in the previous 12 months
QIM 1.1	Proportion of active patients with diabetes with a current HbA1c result: Type 1 Diabetes
QIM 1.2	Proportion of active patients with diabetes with a current HbA1c result: Type 2 Diabetes
QIM 1.3	Proportion of active patients with diabetes with a current HbA1c result: Unspecified Diabetes
QIM 10	Proportion of active patients who have diabetes and who have had a blood pressure measurement result recorded at a primary health care service within the previous 6 months
QIM 2a	Proportion of active patients aged 15 years and over whose smoking status has been recorded
QIM 2b.1	Proportion of active patients aged 15 years and over whose smoking status has been recorded as: Current smoker
QIM 2b.2	Proportion of active patients aged 15 years and over whose smoking status has been recorded as: Ex-smoker
QIM 2b.3	Proportion of active patients aged 15 years and over whose smoking status has been recorded as: Never smoked
QIM 3a	Proportion of active patients aged 15 years and over and who have had their Body Mass Index (BMI) recorded within the previous 12 months
QIM 3b.1	Proportion of active patients aged 15 years and over and who have had their Body Mass Index (BMI) classified as: Underweight
QIM 3b.2	Proportion of active patients aged 15 years and over and who have had their Body Mass Index (BMI) classified as: Healthy
QIM 3b.3	Proportion of active patients aged 15 years and over and who have had their Body Mass Index (BMI) classified as: Overweight
QIM 3b.4	Proportion of active patients aged 15 years and over and who have had their Body Mass Index (BMI) classified as: Obese

You can select a **field** or **search** in this section. Hover on the top bar of the function for a **clear selection option**.

The **Home** icon takes you back to the contents page for **My Practice Data Report**.

User Guide

The **User Guide** provides information on how to navigate the report and FAQs on using Power BI.

From the Contents of the report, click on **User Guide** to access.

Navigation

- 'Home' page - allows you to go to each page
- 'Overview' page - gives an overview of the report and explains data sources
- 'Glossary' page - definitions of terms and measures used
- '10 QIMs' page
 - Main page gives you a summary of your practice's scores for the 10 Quality Improvement Measures
 - It also allows you to see your current score compared to your past quarter and also to your regional peers
 - Use the 'View Trends' button to view trends

FAQ

- **How can I see more information / data labels on visuals?**
Hover over the visuals to see the numbers as a tooltip
- **I can't read the data levels / visuals are too small?**
 - See the page in 'Full Screen'**
Select 'View' -> 'Full Screen' from the top right hand corner of the Power BI navigation pane
 - OR
 - See the visual in 'Focus Mode'**
Click on the visual you want to see in Focus Mode. Hover over the top edge and select 'Focus Mode'

The **Home** icon takes you back to the contents page for **My Practice Data Report**.

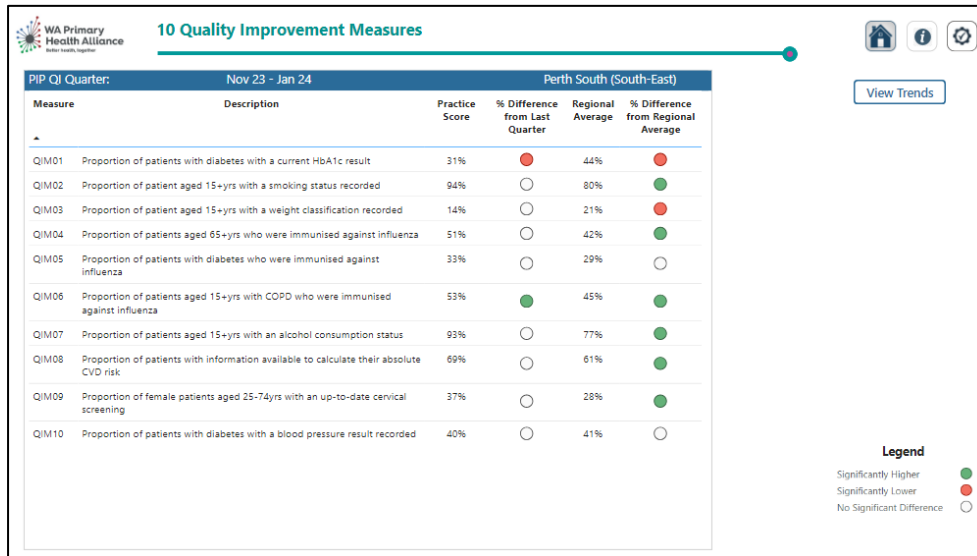
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10 QIMs

The **10 QIMs** provides a 10 Quality Improvement Measures report based on your practice data. The PIP QI quarter is displayed at the top of the report to indicate the timeframe for the data.

From the Contents of the report, click on **10 QIMs** to access.



If you have access to **multiple practices** within the PCR, you click the **show practice slicer** button (located above View Trends button) to view the list of practices and then select the specific practice by clicking the box on the right-hand side.

Note: Prior to selecting a practice you will be shown a percentage which will be an average of all the practices you have access to in the PCR.

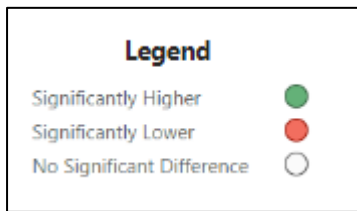


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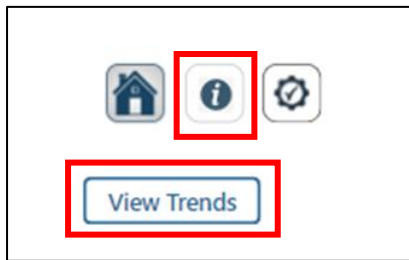
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The 10 QIMs report highlights the individual practice score against each Quality Improvement Measure (QIM) and the percentage difference from the last PIP QI quarter, as well as the regional average and percentage. The region the practice is in will be displayed on the blue bar of the report on the right-hand side.

The **Legend** explains the differences as ‘significantly higher, lower or no difference’.



To see the **Glossary**, click on **Info** icon to the left of the practice slicer button.

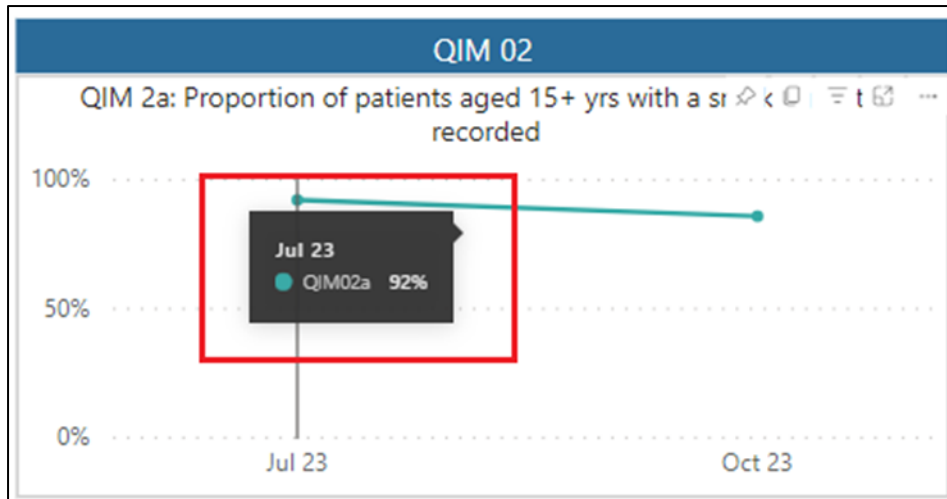


View Trends will display the trending data for each of the 10QIMs.

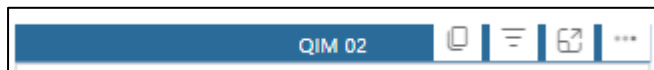


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Hover over any of the trending lines to view the specific QIM percentage for a quarter. This will highlight the percentage recorded at that point in time.



You can hover your mouse over any of the blue QIM heading bars to access some tools, including 'Copy as image with caption' and 'Focus mode'. Copy as image will allow you to copy and paste in another document, such as Microsoft word. Focus mode will open the specific trending graph for the QIM you have selected.



The **back arrow** will take you back to the 10 QIMs report.

The **Home** icon takes you back to the contents page for **My Practice Data Report**.

Support

For further support with the Primary Care Reporting Portal please contact Practice Assist Help Desk via phone: **1800 2 ASSIST** (1800 2 277 478) or by email: practiceassist@wapha.org.au.