



RURAL  
HEALTH  
WEST

**Practice Assist**  
Strengthening general practice in WA

User Guide  
August 2022



# PRIMARY SENSE

## Desktop Navigation Guide

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WA Primary Health Alliance is supported by funding from the Australian Government under the PHN Program.

Rural Health West is funded by the Australian Government and WA Country Health Service.

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## About Primary Sense

Primary Sense is an easy to use population health management, clinical decision support and data extraction tool that helps GPs deliver the right care to patients at the right time.

As WAPHA's data extraction tool of choice, the cost of Primary Sense is fully subsidised for general practices in Western Australia that share their de-identified, full population health data set.

If you would like further information, visit the [Primary Sense webpage](#) in the Practice Assist Tool Kit, email [practiceassist@wapha.org.au](mailto:practiceassist@wapha.org.au) or call 1800 2 ASSIST (1800 2 277 478).

## Desktop Navigation Guide

Click on the Primary Sense icon on the bottom toolbar to view the Primary Sense sidebar.



This sidebar menu appears when the icon is clicked.



Reports



Prompts



Alerts



Patients



CQI



Settings

By right clicking on Settings all options are visible (see right).

↑↓	Hide Primary Sense	F2
📄	Reports	F3
📋	Prompts	F4
📄	Alerts	F5
☑	Patient Opt In / Out	F6
📄	CQI Templates	F7
📊	Primary Sense Performance	F8
⚙	Settings	
☑	Verify Settings	
?	Help	F1
👉	Websites	
📥	Check for Update	
ℹ	About	
✕	Exit	

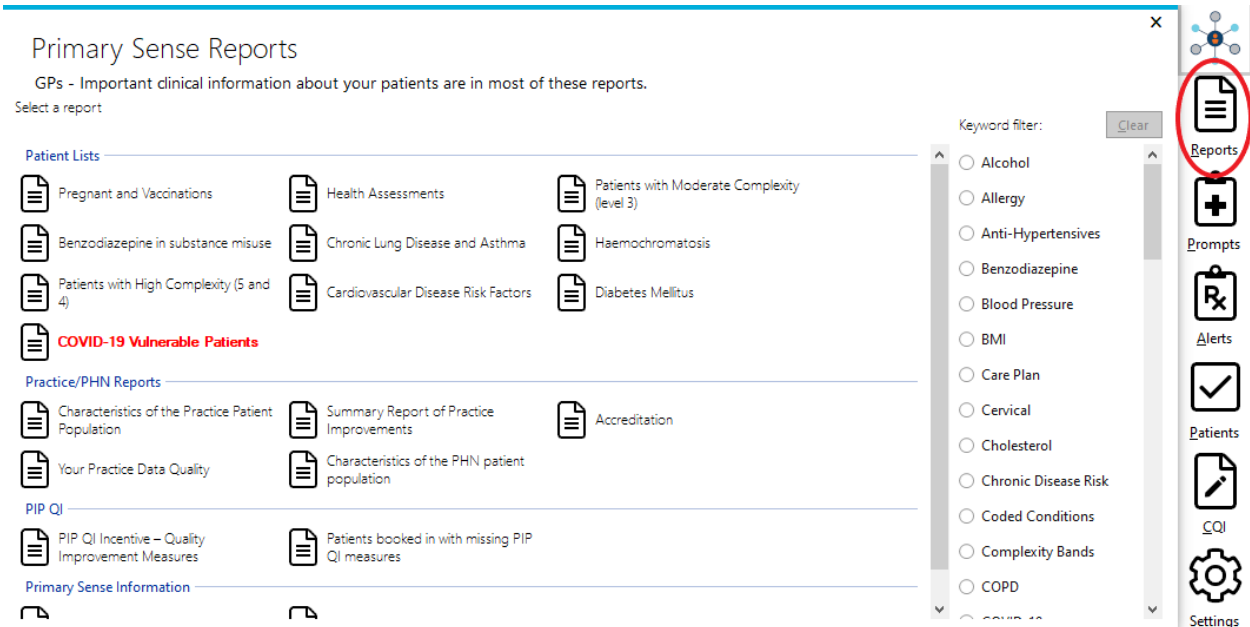
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## 1. Reports



**Primary Sense Reports**

GPs - Important clinical information about your patients are in most of these reports.

Select a report

**Patient Lists**

- Pregnant and Vaccinations
- Benzodiazepine in substance misuse
- Patients with High Complexity (5 and 4)
- COVID-19 Vulnerable Patients**
- Health Assessments
- Chronic Lung Disease and Asthma
- Cardiovascular Disease Risk Factors
- Patients with Moderate Complexity (level 3)
- Haemochromatosis
- Diabetes Mellitus

**Practice/PHN Reports**

- Characteristics of the Practice Patient Population
- Your Practice Data Quality
- PIP QI
- PIP QI Incentive - Quality Improvement Measures
- Summary Report of Practice Improvements
- Characteristics of the PHN patient population
- Patients booked in with missing PIP QI measures
- Accreditation

**Primary Sense Information**


Keyword filter:

Alcohol  
Allergy  
Anti-Hypertensives  
Benzodiazepine  
Blood Pressure  
BMI  
Care Plan  
Cervical  
Cholesterol  
Chronic Disease Risk  
Coded Conditions  
Complexity Bands  
COPD  
COVID-19

**Reports**  
Prompts  
Alerts  
Patients  
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Settings

For more details, visit the link: [Managing Reports](#)

## 2. Prompts



**Primary Sense Prompts**

This screen shows how you have managed prompts so far today.

My Prompts History **Settings**

Double-click a prompt to opt in or out.

Opted In / Out	Prompt
Opted In	Due Influenza Vaccination - check COVID vax
Opted In	Due Pertussis Vaccination
Opted In	Due Meningococcal Vaccination
Opted In	Due Hepatitis A Vaccination
Opted In	Consider Haemochromatosis Testing
Opted In	Missing CV Risk Medication
Opted In	Due Heart Health Check Assessment
Opted In	Due ATSI Health Assessment
Opted In	Due Microalbumin Pathology
Opted In	Due Care Plan
Opted In	Due Mental Health Care Plan
Opted In	Due Medication Review

**Reports**  
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Settings

For more details, visit the link: [Using Prompts](#)

### 3. Alerts

Primary Sense Alerts

This screen shows how you have managed alerts so far today.

My Alerts History

Settings

Double-click an alert to opt in or out.

Opted In / Out	Alert
<input checked="" type="checkbox"/> Opted Out	Prescribing Azathioprine/Mercaptopurine without thiopurine methyltransferase testing (TPMT)
<input checked="" type="checkbox"/> Opted In	Prescription Metformin where latest eGFR $\leq$ 30ml/min
<input checked="" type="checkbox"/> Opted In	Prescribing biological medication without lab tests within the last 6 months
<input checked="" type="checkbox"/> Opted In	Prescribing Immunosuppressive drugs without lab tests within the last 6 months
<input checked="" type="checkbox"/> Opted In	Prescribing an anti-platelet drug where there is a history of peptic ulcer or gastrointestinal bleed and no gastroprotection
<input checked="" type="checkbox"/> Opted In	Prescribing antipsychotic medication without lab test within the last 12 months
<input checked="" type="checkbox"/> Opted In	Prescribing a combined hormonal contraceptive where there is a history of migraine
<input checked="" type="checkbox"/> Opted In	Prescription of hypoglycaemics other than simple metformin in elderly patients (age $\geq$ 75) with HbA1c $\leq$ 7.0(53mmol/mol)
<input checked="" type="checkbox"/> Opted In	Prescription of fentanyl patch in non-cancer pain
<input checked="" type="checkbox"/> Opted In	Prescription of digoxin where latest eGFR $\leq$ 45 ml/min
<input checked="" type="checkbox"/> Opted In	Prescribing a bisphosphonate medication for Osteoporosis where latest eGFR $\leq$ 35 ml/min
<input checked="" type="checkbox"/> Opted In	Prescription of hypoglycaemics other than simple metformin in patients (age $\geq$ 75) with HbA1c $\leq$ 6.5 (48mmol/mol)

Reports

Prompts

**Alerts**

Patients

CQI

For more details, visit the link: [Managing Medication Safety Alerts](#)

### 4. Patients

Primary Sense Patient Data Options

This screen allows you to configure patient data sharing options with the PHN. Hover over each column to see more explanation for that option.

and

Search

Analyse data	Link data	Data for planning	Surname	First Name	Gender	Date of Birth
<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	ANDERSON	David	Male	4/01/1955
<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	ANDERSON	Penny	Female	4/07/1993
<input type="checkbox"/> Off			ANDREWS	Anna	Female	4/08/1998
<input type="checkbox"/> Off			ANDREWS	Fred	Male	23/02/1923
<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	ANDREWS	Graham	Male	14/03/2000
<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	ANDREWS	Heather	Female	12/05/1963
<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	ANDREWS	Jennifer	Female	20/04/1970
<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	ANDREWS	John	Male	17/06/1968
<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	ANDREWS	Julie	Female	3/03/1936
<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	<input checked="" type="checkbox"/> On	ANDREWS	Maureen	Female	23/06/1923

Reports

Prompts

Alerts

**Patients**

CQI

For more details, visit the link: [Patient Opt In/Out](#)

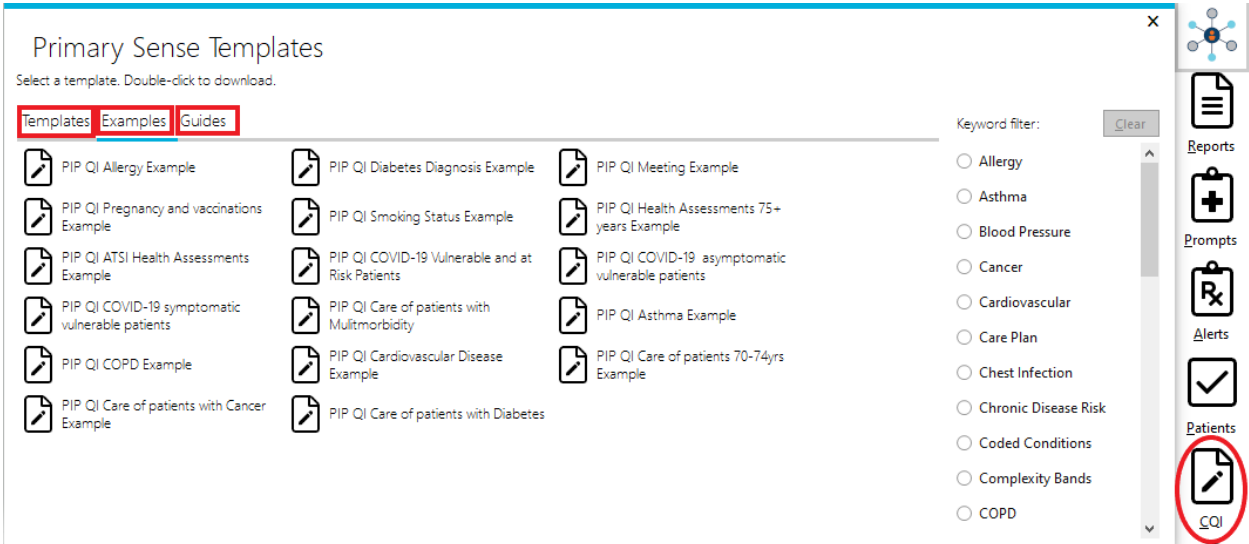
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## 5. Continuous Quality Improvement (CQI)



Primary Sense Templates

Select a template. Double-click to download.

Templates Examples Guides

PIP QI Allergy Example	PIP QI Diabetes Diagnosis Example	PIP QI Meeting Example
PIP QI Pregnancy and vaccinations Example	PIP QI Smoking Status Example	PIP QI Health Assessments 75+ years Example
PIP QI ATSI Health Assessments Example	PIP QI COVID-19 Vulnerable and at Risk Patients	PIP QI COVID-19 asymptomatic vulnerable patients
PIP QI COVID-19 symptomatic vulnerable patients	PIP QI Care of patients with Multimorbidity	PIP QI Asthma Example
PIP QI COPD Example	PIP QI Cardiovascular Disease Example	PIP QI Care of patients 70-74yrs Example
PIP QI Care of patients with Cancer Example	PIP QI Care of patients with Diabetes	

Keyword filter:  Clear

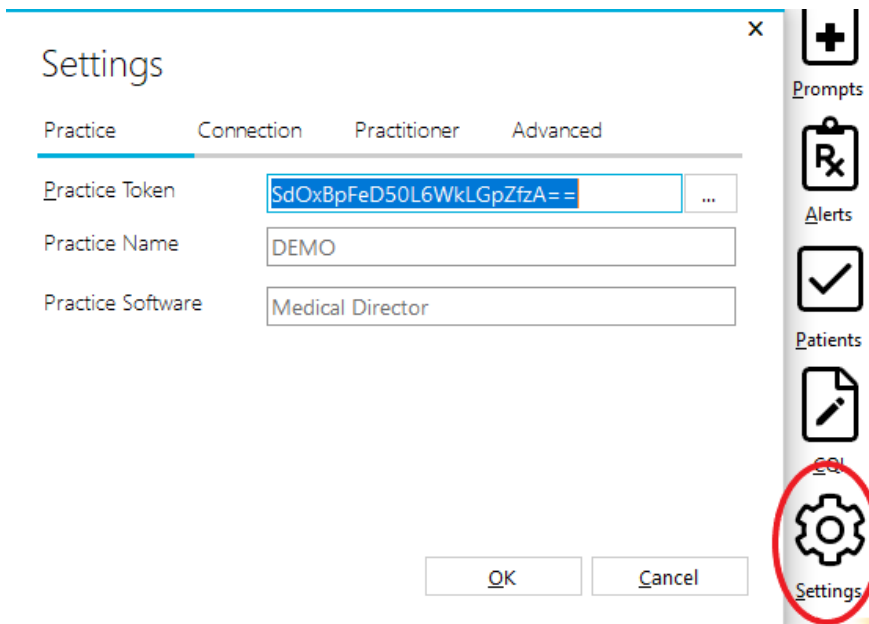
- ☐ Allergy
- ☐ Asthma
- ☐ Blood Pressure
- ☐ Cancer
- ☐ Cardiovascular
- ☐ Care Plan
- ☐ Chest Infection
- ☐ Chronic Disease Risk
- ☐ Coded Conditions
- ☐ Complexity Bands
- ☐ COPD

Reports  
Prompts  
Alerts  
Patients  
**CQI**

For more details, visit the link: [Using Continuous Quality Improvement \(CQI\)](#)

## 6. Settings

This tab is used specifically during the installation and set-up process.



Settings

Practice Connection Practitioner Advanced

Practice Token

Practice Name

Practice Software

OK Cancel

Prompts  
Alerts  
Patients  
CQI  
**Settings**

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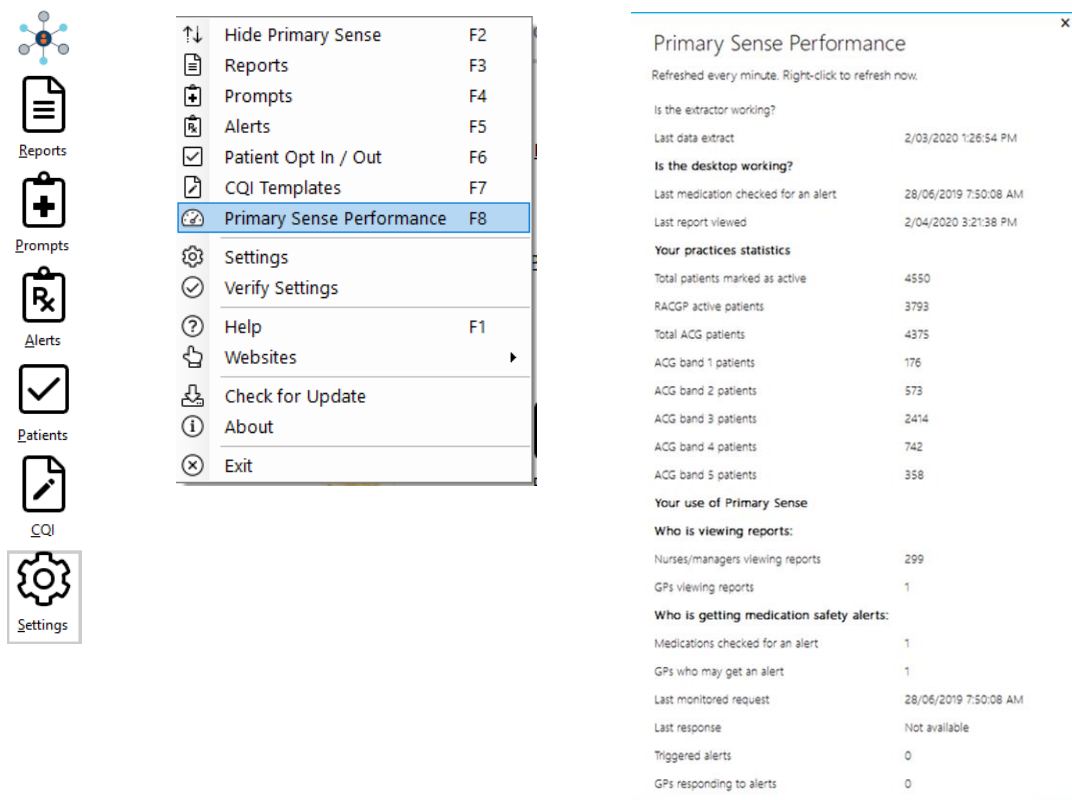
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## 7. Performance Dashboard

The Primary Sense Performance Dashboard can be viewed by right clicking the sidebar menu. The dashboard can be used to assist with CQI activities and review the use of Primary Sense within the practice. Data within the dashboard updates every minute.



**Primary Sense Performance**

Refreshed every minute. Right-click to refresh now.

Is the extractor working?  
 Last data extract 2/03/2020 1:26:54 PM

Is the desktop working?  
 Last medication checked for an alert 28/06/2019 7:50:08 AM  
 Last report viewed 2/04/2020 3:21:38 PM

**Your practices statistics**

Total patients marked as active	4550
RACGP active patients	3793
Total ACG patients	4375
ACG band 1 patients	176
ACG band 2 patients	573
ACG band 3 patients	2414
ACG band 4 patients	742
ACG band 5 patients	358

**Your use of Primary Sense**

**Who is viewing reports:**

Nurses/managers viewing reports	299
GPs viewing reports	1

**Who is getting medication safety alerts:**

Medications checked for an alert	1
GPs who may get an alert	1
Last monitored request	28/06/2019 7:50:08 AM
Last response	Not available
Triggered alerts	0
GPs responding to alerts	0

For more details, visit the link: [Performance Dashboard](https://www.practiceassist.com.au/performance-dashboard)

## 8. Notifications

When a practice has not extracted data from the clinical software system via the Primary Sense extractor for more than 24 hours, the top three tiles will display in orange - see Figure 1 below.

When the Primary Sense extractor has stopped running, the top three tiles will display in red. Clicking the Reports or Alerts button will display a message - see Figure 2 below.

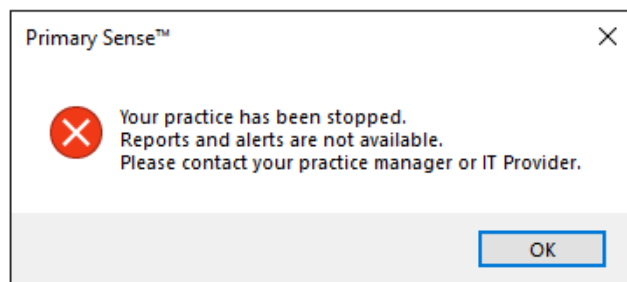
If your desktop app is displaying orange or red tiles, contact your practice manager or IT provider to verify whether the extractor is running.



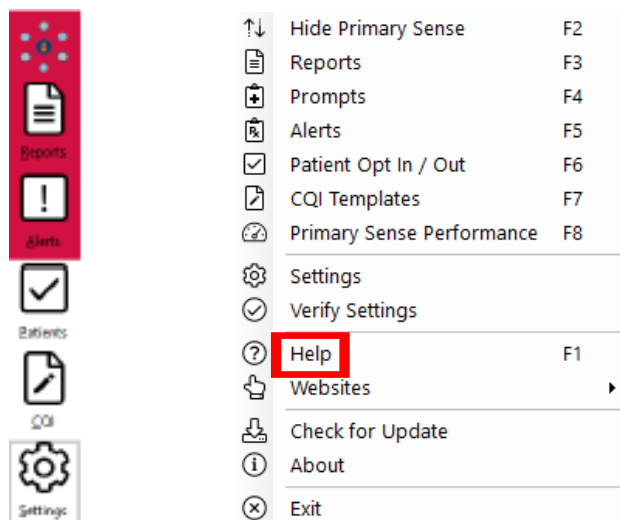
Figure 1



Figure 2



If you require further support, view the Help section by right clicking on the sidebar menu or refer to the Troubleshooting Guide located within the desktop app.



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