


General Practice 2026 Year Planner

For practice support, call 08 6278 7900, email practiceassist@wapha.org.au or visit practiceassist.com.au


Calendar key: <input type="checkbox"/> Public holiday <input type="checkbox"/> Practice Connect	JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE													
	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S							
	5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	15	16	17	18	19	20	21	22	23	24	25	26	27	28
	26	27	28	29	30	31	23	24	25	26	27	28	23	24	25	26	27	28	29	27	28	29	30	25	26	27	28	29	30	31	22	23	24	25	26	27	28	29	30										
Practice actions	<input type="checkbox"/> End of the PIP / WIP quarter <input type="checkbox"/> Action: PIP QI (Q2) - ensure data submission by 15 January <input type="checkbox"/> Submit WIP hours <input type="checkbox"/> Action: eHealth PIP - check SHS uploads for the quarter against your target <input type="checkbox"/> GPACI / BBPIP quarter (Jan to March) <input type="checkbox"/>							<input type="checkbox"/> WIP confirmation <input type="checkbox"/> Consider accreditation actions and review / update plans <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> Check SHS uploads for ePIP requirements <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> End of the PIP / WIP quarter <input type="checkbox"/> Action: PIP QI (Q3) - ensure data submission by 15 April <input type="checkbox"/> Action: eHealth PIP - check SHS uploads for the quarter against your target <input type="checkbox"/> GPACI / BBPIP quarter (April to June) <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> WIP confirmation <input type="checkbox"/> Consider accreditation actions and review / update plans <input type="checkbox"/> AHPRA registration renewal for nurses <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> Check SHS uploads for ePIP requirements <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>													
Events, workshops and webinars	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> Practice Manager Virtual Networking Session: 5 February <input type="checkbox"/> Practice Nurse Forum: 16 February							<input type="checkbox"/> National Advance Care Planning Week: 16-22 March <input type="checkbox"/> Practice Manager Forum: 27 March							<input type="checkbox"/> Practice Manager Virtual Networking Session: 2 April <input type="checkbox"/>							<input type="checkbox"/> National Palliative Care Week: 10-16 May <input type="checkbox"/>							<input type="checkbox"/> Practice Manager Virtual Networking Session: 4 June <input type="checkbox"/>													
Health promotion activities								<ul style="list-style-type: none"> Ovarian Cancer Awareness Month World Cancer Day Feb Fast 							<ul style="list-style-type: none"> Melanoma March Hearing Awareness Week Kidney Health Week 							<ul style="list-style-type: none"> World Immunisation Week National Falls Day 							<ul style="list-style-type: none"> Heart Week International Nurses Day National Sorry Day Reconciliation Week 							<ul style="list-style-type: none"> Bowel Cancer Awareness Month Men's Health Week 													
Notes																																																	

KEY ITEMS TO REMEMBER




MONTHLY

- Check BBPIP billing compliance
- Update any change to practice details using online Practice Assist form
- Check PCR/P WAPHA portal for practice data reports and news feed



QUARTERLY

- End of PIP / WIP quarter
- GPACI / BBPIP quarter eligibility
- PIP QI data submission
- Check SHS uploads for ePIP requirements



ANNUALLY

- MyMedicare accreditation end dates
- Check PRODA delegations and attributes

Calendar key: <input type="checkbox"/> Public holiday <input type="checkbox"/> Practice Connect	JULY							AUGUST							SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
	27	28	29	30	31	24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31										
Practice actions	<input type="checkbox"/> End of the PIP / WIP quarter <input type="checkbox"/> Action: PIP QI (Q4) - ensure data submission by 15 July <input type="checkbox"/> Action: eHealth PIP - check SHS uploads for the quarter against your target <input type="checkbox"/> Submit WIP hours <input type="checkbox"/> MBS indexation <input type="checkbox"/> Workers' compensation fee indexation <input type="checkbox"/> GPACI / BBPIP quarter (July to Sept)							<input type="checkbox"/> WIP confirmation <input type="checkbox"/> Consider accreditation actions and review / update plans <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> Ensure collection of up-to-date indemnity certificates for GPs, nurses and other relevant health professionals <input type="checkbox"/> Check SHS uploads for ePIP requirements <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> End of the PIP / WIP quarter <input type="checkbox"/> Action: PIP QI (Q1) - ensure data submission by 15th October <input type="checkbox"/> Action: eHealth PIP - check SHS uploads for the quarter against your target <input type="checkbox"/> Submit WIP hours <input type="checkbox"/> GPACI / BBPIP quarter (Oct to Dec) <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> Consider accreditation actions and review / update plans <input type="checkbox"/> Check MBS changes <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> Check SHS uploads for ePIP requirements <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>						
Events, workshops and webinars	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> Practice Manager Virtual Networking Session: 6 August <input type="checkbox"/>							<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> Practice Manager Virtual Networking Session: 1 October <input type="checkbox"/>							<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>							<input type="checkbox"/> Practice Manager Virtual Networking Session: 3 December <input type="checkbox"/>						
Health promotion activities	<ul style="list-style-type: none"> NAIDOC Week National Diabetes Month Dry July World Hepatitis Day 							<ul style="list-style-type: none"> National Stroke Week Red Nose Day Daffodil Day 							<ul style="list-style-type: none"> Prostate Cancer Awareness Month Gynaecological Cancer Awareness Month R U OK? Day Dementia Week 							<ul style="list-style-type: none"> Breast Cancer Awareness Month Mental Health Week International Day of Older Persons 							<ul style="list-style-type: none"> November Cervical Cancer Awareness Week Antibiotic Awareness Week World Diabetes Day 							<ul style="list-style-type: none"> Decembeard International Day of People with Disabilities World AIDS Day 						
Notes																																										

Considerations	<input type="checkbox"/> All staff meetings <input type="checkbox"/> Clinical meetings <input type="checkbox"/> Admin staff meetings <input type="checkbox"/> Check PCR/P news feed for Primary Sense news <input type="checkbox"/>	<input type="checkbox"/> Practice insurance renewal <input type="checkbox"/> W/C insurance renewal <input type="checkbox"/> Test and tag equipment <input type="checkbox"/> Medical equipment servicing <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Software subscriptions <input type="checkbox"/> Other subscriptions <input type="checkbox"/> Poisons permit <input type="checkbox"/> Register / update Provider Connect Australia <input type="checkbox"/>	<input type="checkbox"/> Year of accreditation - consider monthly actions for accreditation <input type="checkbox"/> Policy and procedure review <input type="checkbox"/> Cold chain renewal <input type="checkbox"/> ERPT review <input type="checkbox"/>	<input type="checkbox"/> Employee performance reviews <input type="checkbox"/> DVA indexation <input type="checkbox"/> MBS indexation <input type="checkbox"/> W/C indexation <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> QI activities plan <input type="checkbox"/> QI activities review <input type="checkbox"/> Archiving - consider monthly <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Social media updates <input type="checkbox"/> Website updates <input type="checkbox"/> Patient surveys <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Cultural training and compliance, including Aboriginal and Torres Strait Islander culture and LGBTIQ+ <input type="checkbox"/> CPR updates <input type="checkbox"/>
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