# Quality Improvement (QI) Plan-Do-Study-Act (PDSA)

| QI activity focus / Objective | Increase the number of Event Summaries uploaded to My Health Record | | |
|---|---|---|---|
| QI activity lead/s | | | |
| Start measure | | End measure | |
| Start date | | End date | |

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|---|---|
| **Step 1: PLAN**<br><br>What do you plan to do/achieve | **Goal:** Over the next three months, increase the number of Event Summaries uploaded to My Health Record for treatment room procedures by 30%, by introducing a consen tform prompt that triggers a follow-up task for clinical staff to complete the upload.<br><br>**Change Idea:** Add a question to the existing treatment room consent form asking patients whether they agree to an Event Summary being uploaded to their My Health Record.  This question acts as a workflow trigger, not a formal consent requirement (as written consent isn't required), prompting staff to complete an upload task in the clinical software. |
| **Step 2: DO**<br><br>Outline the steps you will undertake | 1. Update the digital or paper consent form to include the new prompt.<br>2. Educate Treatment Room nurses and admin staff about:<br>    o Why Event Summaries matter for clinical handover<br>    o That this is not written consent, just a workflow trigger<br>    o How to complete the generated task<br>3. Run the test for **2–4 weeks** on:<br>    o wound care appointments<br>    o excisions<br>    o immunisation visits<br>    o spirometry or similar sessions<br>4. Collect data on:<br>    o how often the question is completed<br>    o how many tasks are generated<br>    o how many Event Summaries are uploaded |
| **Step 3: STUDY**<br><br>What did you observe? | **What to Examine**<br>• Compare baseline upload numbers with post implementation numbers.-implementation numbers.<br>• Review staff feedback:<br>    o Did the prompt work smoothly?<br>    o Were tasks easy to action?<br>    o Any missed or duplicated tasks?<br>• Check quality of Event Summary content (appropriate details included?).<br>• Identify barriers:<br>    o Time pressure?<br>    o Staff forgetting?<br>    o Technical issues with task creation?<br>**Questions to Ask**<br>• Did adding the prompt actually increase uploads?<br>• Were uploads completed closer to time of care than before?<br>• Did any patients present elsewhere where the Event Summary may have been helpful? |
| **Step 4: ACT**<br><br>Will you adopt, adapt or abandon this change? | **Choose one of the following:**<br>• **Adopt** if uploads increased and staff found the workflow straightforward.<br>• **Adapt** if:<br>    o the prompt needs rewording<br>    o triggering the task isn't reliable<br>    o certain appointment types need a different workflow<br>• **Abandon** if the process creates administrative burden or does not improve upload rates. |

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## Any other information?

Examples:  notes, screenshots, graphs, context information, resources, Brainstorming

For more information see:  [Event summaries](#)

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**Questions, Links and information:**
- What is a smart goal?: [SMART Goals Cheat Sheet](#)
- How to document a PDSA? [Guide to documenting a QI activity as a PDSA](#)
- Does this need to be documented in a PDSA or can it be captured in a QI log? [Identifying and undertaking QI activities using PDSAs](#)

### QI Quintuple Aims for health care improvement:



### 10 PIP QI Measures.

1. diabetes with HbA1c result
2. smoking status
3. weight classification
4. 65+ and Influenza Immunisation
5. Diabetes and Influenza Immunisation
6. COPD and Influenza Immunisation
7. alcohol consumption status
8. risk factors enable CVD assessment
9. cervical screening
10. diabetes & blood pressure

### Building blocks