

Quality Improvement (QI) Plan-Do-Study-Act (PDSA)

QI activity focus / Objective	Archiving Inactive patients		
QI activity lead/s	First Name Last Name (role)		
Start measure		End measure	
Start date	DD/MM/YY	End date	DD/MM/YY

<p>Step 1: PLAN What do you plan to do/achieve</p>	<p>Smart Goal: Within 1 day, identify and mark 100% of all patients in our database who have not visited in the past two years as inactive. This will be achieved by conducting a thorough search of the patient records.</p> <p>Context: As per RACGP standards 5th Edition “ An inactive patient is generally defined as a patient who has attended the practice twice or less in the past two year.” RACGP - Criterion C7.1 – Content of patient health records</p>
<p>Step 2: DO Outline the steps you will undertake</p> <p>Run the test on a small scale. Collect and begin to analyse the data</p>	<p>Identifying data</p> <ol style="list-style-type: none"> in your clinical software run a patient search to identify: <ol style="list-style-type: none"> Total number of Active patients currently. Total number of Active patients needing to be marked as inactive <p>Deactivating Data</p> <ol style="list-style-type: none"> Deactivate patients using clinical software feature / button <ul style="list-style-type: none"> <i>Remember to remove all reminders of patients that are inactive</i> <p>Results</p> <ol style="list-style-type: none"> re-run patient search list to check if successful: <ol style="list-style-type: none"> Total number of Active patients post Clean. <p>Implementation</p> <ol style="list-style-type: none"> Implement process for this to be done monthly and before new Quality Improvement activities to maintain accurate data
<p>Step 3: STUDY What did you observe?</p>	<p>Results:</p> <ol style="list-style-type: none"> Significant decrease in “active patient” numbers Data on external reporting software showing more accurate data representation. Running patient reports POST deactivation to find patients for Quality Improvement initiatives are easier to identify and manage. <p>Question to answer:</p> <ol style="list-style-type: none"> How often does your practice inactivate patients? If not regular or never, what is the reasoning or cause Did any issues occur after marking as inactive? Any other comments?:
<p>Step 4: ACT Will you adopt, adapt or abandon this change?</p>	<p>Adopt: Continue to run report MONTHLY/QUARTLEY to maintain clean data.</p>

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Any other information?

Examples: notes, screenshots, graphs, context information, resources, Brainstorming

Context:

Before starting a data-led initiative, it's important to inactivate inactive patients to ensure the data is accurate and relevant. This helps in avoiding outdated information that could lead to incorrect conclusions. Clean and up-to-date data makes the analysis more reliable and the project more efficient.

RACGP Standard 5th Edition Criterion C7.1 – Content of patient health records States “An inactive patient is generally defined as a patient who has attended the practice twice or less in the past two years.”

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QI Quintuple Aims for health care improvement:



10 PIP QI Measures.

1. diabetes with HbA1c result
2. smoking status
3. weight classification
4. 65+ and Influenza Immunisation
5. Diabetes and Influenza Immunisation
6. COPD and Influenza Immunisation
7. alcohol consumption status
8. risk factors enable CVD assessment
9. cervical screening
10. diabetes & blood pressure

Building blocks

